

# July 2019

Mon	Tue	Wed	Thu	Fri
1 FY 19 begins July 1, 2019	2 NSLP Renewal Application available to complete	3 Run Direct Certification monthly	4 Independence Day	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30 <i>Nuts &amp; Bolts of School of School Nutrition Programs</i>	31 <i>Nuts &amp; Bolts of School of School Nutrition Programs</i>	<b>Balance Sheet Due</b> (as of 6/30/18)	

# August 2019

Mon	Tue	Wed	Thu	Fri
Run Direct Certification monthly	Reminder to record professional development hours to meet minimum requirements	Download the Eligibility Manual	<sup>1</sup> <i>Nuts &amp; Bolts of School of School Nutrition Programs</i>	<sup>2</sup>
5	6	7	8	9
12	13	14	15	<sup>16</sup> This month's USDA Foods order due
19	20	21	22	<sup>23</sup> Next month's USDA foods order posted
26	27	28	29	<sup>30</sup> First Universal Breakfast Payment is in August

# September 2019

Mon	Tue	Wed	Thu	Fri
2 Labor Day	3 File last month's claim	4 Conduct Direct Certification monthly	5	6 Verification can begin prior to October 1 (see SP 42-2017 and your DESE consultant)
9	10	11	12	13
16	17 <i>Nuts &amp; Bolts Direct Certification 201 Webinar</i>	18	19 <i>FFVP Fall Webinar</i>	20 <b>This month's USDA Foods order due</b>
23 <i>Administrative Review Prep Training at DESE Malden</i>	24	25	26 <i>Nuts &amp; Bolts Meal Benefit Issuance 201 Webinar</i>	27 <b>NSLP Renewal App Due</b> Next month's USDA foods order posted
30 Rosh Hashanah 9/29-10/1	Afterschool Snack Monitoring needs to be done within the first 4 weeks of operation	Request 2 Health Inspections in FY 20 from local BOH		30 (operational) day carry over has likely ended; last year's eligibility is no longer valid

# October 2019

Mon	Tue	Wed	Thu	Fri
File last month's claim Conduct Direct Certification monthly	1 Verification can begin <i>Administrative Review Prep Training TBD</i>	2 ASSP Monitoring Form Due within the first 4 weeks of starting	3 <i>Nuts &amp; Bolts Verification 201 Webinar</i>	4 <b>Food Safety Inspection Report Due</b>
7	8 Yom Kippur begins	9	10 <i>Nuts &amp; Bolts Meal Counting &amp; Claiming 201 Webinar</i>	11
14 Columbus Day	15	16	17 <i>Administrative Review Prep Training TBD</i>	18 <b>This month's USDA Foods order due</b>
21	22	23	24	25 Next month's USDA foods order posted
28	29 30 (operational) day carry over has likely ended; last year's eligibility is no longer valid	30 <b>1st Quarter P&amp;L Due (through 9/30/18)</b>	31	

# November 2019

Mon	Tue	Wed	Thu	Fri
Start Accuclaim process	Check in with your homeless liaison	Conduct Direct Certification monthly	File last month's claim	1
4	5	6	7	8
11 Veteran's Day	12	13 <i>Team Up for Nutrition Success</i>	14 <i>Team Up for Nutrition Success Nuts &amp; Bolts USDA Foods Utilization Check Up</i>	15 <b>Verification Process DUE</b> <b>This month's USDA Foods order due</b>
18	19	20	21	22 Next month's USDA foods order posted
25	26	27	28 Thanksgiving	29

# December 2019

Mon	Tue	Wed	Thu	Fri
2 File last month's claim	3 Conduct Direct Certification monthly	4	5	6
9	10 <i>Nuts &amp; Bolts Meal Pattern 201 Webinar</i>	11	12	13
16	17	18	19	20 <b>This month's USDA Foods order due</b>
23	24 Christmas Eve	25 Christmas Day	26 Kwanzaa begins	27 Next month's USDA foods order posted
30	31 New Year's Eve			

# January 2020

Mon	Tue	Wed	Thu	Fri
	Conduct Direct Certification monthly	1 New Year's Day	3 File last month's claim	3
6	7	8	9 <i>Verification Summary Report (742) Webinar</i>	10
13	14 <i>Nuts &amp; Bolts Food Safety Webinar</i>	15	16	17 <b>This month's USDA Foods order due</b>
20 MLK Day	21	22	23	24 <b>Verification (742) Summary Report Due</b> Next month's USDA foods order posted
27 <b>If selected by DESE: Independent Review of Applications Report Due</b>	28	29	30 <b>2nd Quarter P&amp;L Due (through 12/31/18)</b>	31

# February 2020

Mon	Tue	Wed	Thu	Fri
		Conduct Direct Certification monthly		File last month's claim
3 Accuclaim forms due prior to 2/1/19	4	5	6	7
10 Accuclaim Summary Report Due	11 <i>Nuts &amp; Bolts Three Bids and a Buy Webinar</i>	12	13	14 This month's USDA Foods order due
17 President's Day	18	19 <i>USDA Foods Spring Food Ordering Webinar</i>	20	21 Next month's USDA foods order posted
24	25	26	27 <i>USDA Foods Spring Food Ordering Webinar</i>	28



# March 2020

Mon	Tue	Wed	Thu	Fri
2 File last month's claim	3 <i>CEP Webinar Series</i>	4 <i>USDA Foods Spring Food Ordering Webinar</i>	5	6 Conduct Direct Certification monthly
9	10 <i>CEP Webinar Series</i>	11	12	13
16	17 <i>CEP Webinar Series</i>	18 <i>CEP Drop-In Session</i>	19 <i>Nuts &amp; Bolts Production Records, Recipes, CN Labels &amp; PFS</i>	20 <b>This month's USDA Foods order due</b>
23	24 <i>CEP Webinar Series</i>	25 <i>CEP Drop-In Session</i>	26	27 Next month's USDA foods order posted
30	31			

# April 2020

Mon	Tue	Wed	Thu	Fri
File last month's claim	Conduct Direct Certification monthly	1 <b>Last opportunity to conduct DC for CEP</b>	2	3 <b>FSMC new contracts due</b>
6	7	8 Passover begins	9	10 Good Friday
13	14	15 <b>CEP April Report Due for eligible LEAs</b>	16 <i>Nuts &amp; Bolts Afterschool Meals Webinar</i>	17 <b>This month's USDA Foods order due</b>
20 Patriot's Day	21	22	23 Ramadan begins <i>FFVP Spring Webinar</i>	24 Next month's USDA foods order posted
27 Second Universal Breakfast Payment in April	28 <i>Nuts &amp; Bolts Farm to School in Local Wellness Policies</i>	29	30 <b>3rd Quarter P&amp;L Due (through 3/31/2018)</b>	

# May 2020

Mon	Tue	Wed	Thu	Fri
	Conduct Direct Certification monthly	File last month's claim		1
4	5	6	7	8
11	12	13	14	15 <b>This month's USDA Foods order due</b>
18	19 <i>Healthy Kids Healthy Programs Summit</i>	20 <i>Healthy Kids Healthy Programs Summit</i>	21	22 Next month's USDA foods order posted
25 Memorial Day	26	27	28	29

# June 2020

Mon	Tue	Wed	Thu	Fri
1 File last month's claim	2	3	4	5 <b>Renewal FSMC contracts due</b>
8	9	10	11	12 Flag Day <b>Summer camp SMP</b>
15	16	17	18	19 <b>This month's USDA Foods order due</b>
22	23	24	25	26 Next month's USDA foods order posted
29	30 <b>CEP Master Roster &amp; Materials due</b>			